

Tree of Life Council Meeting Minutes November 11, 2019

Members present: President Jack Zimmer, Vice President Larry Klotz, Financial Secretary Heidi Beckham, Linda Baumgartner, Richard Schaper, Kevin Solberg, Chris Lake

Members absent: Vice-President Larry Klotz, Secretary Sue Rust, Treasurer Jim Voelz and George Timmins

Guests: Vicar Carrie Peterson, Tom Gros and Jim Lemaux

President Jack Zimmer called the meeting to order at 6:30 pm. Devotions were led by Vicar Carrie Peterson.

A. Consent Agenda

- I. Motion: Adoption of the agenda
- II. Motion: Approval of minutes (October 14, 2019)
- III. Motion: Ratify new members: Geoff and Melissa Godshalk with daughter Willow, Cindy Lutchmann and April Rambarron

Motion: Richard Schaper moved to accept the Consent Agenda. Heidi Beckham seconded the motion; all were in favor and the motion **passed**.

B. Financial reports

I. In Treasurer Jim Voelz's absence, Richard Schaper reported that TOL had a good month financially for October. Revenue was up and spending was down.

Motion: Larry Klotz moved to accept the Treasurer's Report. Heidi Beckham seconded; all were in favor and the motion **passed**.

II. **Draft of 2020 Budget Review** – Jim Lemaux presented the forecast for 2020 giving. Pledged amounts are expected to be \$382,280. Non-pledged amount is expected to be \$110,781. Giving subtotal - \$493,061. Adding fees for building use, interest and other giving of \$50,258, the total income is expected to be \$545,370. Changes could be made once the final numbers are in for the December council meeting.

III. **Motion:** Linda Baumgartner moved and Kevin Solberg seconded that we increase benevolence by \$4,000 to include Kings Embrace, a boys home in Africa. All were in favor and the motion **passed**. Kings Embrace will have a line item in the budget.

C. Pastoral report

Pastor Chris Lake reported Vicar Carrie is scheduled for surgery in December and will be out for two weeks.

D. Old Business

- I. President Jack Zimmer and Pastor Chris Lake met to review the **Employee Policy Manual**. Job descriptions are being written. Pastor and President Zimmer expect the manual to be used at the beginning of 2020.
- II. Vice President Larry Klotz gave an update on the **Memorial Walk/Prayer Path**. He shared that we are waiting to hear back from the company regarding making of the stones. Pastor Chris showed examples of 6"X 9" stones. Kevin Solberg said having the examples will enable a brochure to be completed. **Action item** – Kevin Solberg will complete brochure.
- III. Vice President Larry Klotz gave an update **for 2020 Council Elections**. Jim Lemaux, David Fisher and Tom Gros will be presented to the congregation at the annual meeting in January. Council service terms were reviewed.

- IV. Diane Schaper has accepted the position of Fellowship team leader.
- V. President Jack Zimmer stated that Reagan School of Leadership has not been in touch with Tree of Life. Therefore, we assume that they are not looking at our church for their school.
- VI. Richard Schaper, Building Team Co-Leader, reported that the new carpet is now in the narthex, the new HVAC system is in for the Fellowship hall and the parking lot lights in the north parking lot have been replaced. Richard also shared that he and John Baumgartner are preparing a thank you letter for the people who contributed to Adopt A Project.

E. New Business

- I. Discussion was held regarding changing council to the third Monday of the month rather than the second Monday. It was agreed to make the change in order to give the treasurer time to have the financial reports available in a timely manner for the council members to review for the council meeting.
- II. Pat Tillman Academy contacted Pastor Chris regarding the use of Tree of Life for their school. President Jack Zimmer and Linda Baumgartner will meet with an administrator from the school Wednesday, November 13 at 11:00. President Jack Zimmer will report back at the December council meeting.
- III. Congregational meeting will be held December 22 at 9:15.

F. The meeting was adjourned at 8:31 and Pastor Chris Lake led council in prayer.

Respectfully submitted

Linda Baumgartner, acting secretary