

# Positive Discipline: It Begins with You!

Discipline is often thought of as a negative way to get children to obey. When you practice positive discipline you will have a learning environment that is safe, healthy, and exciting. Children will want to come to club and parents will be confident that their children are being well taken care of.

As a Leader:

- 🍎 **Be Realistic**, there are times when children are going to do exactly the opposite of what you want them to do.
- 🍎 **Be Joyful** even when you don't feel like. At times you will need to check your troubles at the door and walk in with a smile.
- 🍎 **Be Humble** and remember that you have limits too. If you are struggling share it with your director or another leader.
- 🍎 **Be Knowledgeable** and understanding of how the different age levels learn and behave.
- 🍎 **Be Flexible** because there are times when the activity will not go as you had planned.
- 🍎 **Be Understanding**, even children come to club with troubles of their own.
- 🍎 **Be Organized** by setting your class/club standards and have all your teachers adhere to them.
- 🍎 **Be Specific** in your expectations or directions both to the children and leadership.
- 🍎 **Be Confident** in what you are doing.

# Club Management

## Directors:

- 🍎 Give leader specific roles and responsibilities.
- 🍎 Plan meetings.
- 🍎 Have a greeter at the door for coming-in time & going home time.
- 🍎 Post your schedule and be flexible at following it.
- 🍎 Take monthly assessments to see what you can do to improve.
- 🍎 Provide materials for your leaders.
- 🍎 Help with awards and orders if you do not have a separate secretary.
- 🍎 Note allergies or all other issues with your clubbers.

## Leaders:

- 🍎 Arrive early to help set up and stay after to clean up.
- 🍎 Understand what you are expected to do.
- 🍎 Be prepared each week by having your lesson and supplies ready.
- 🍎 Assist the Director when needed.
- 🍎 Help with Record Keeping.

## 🍎 Room Organization:

- 🍎 Have your room in order
- 🍎 A place for your clubbers items when they arrive each week.
- 🍎 File to store lessons

**Busy Box Ideas** A busy box is not meant to replace any of your activities, rather use it to enhance them or keep a clubber busy in a positive way.

pipe cleaners

play dough

matching games/cards

tracing worksheets

counting items

holiday items

I spy bottles

craft sticks with elcro

puzzles

Bible felts

puzzles

picture books