

Parish of the Holy Family Parish Council Meeting for April (With Finance Committee)

Parish Council Present: Fr. Mike Schramel, Fr. Sylvester, Fr. John Vu, Jennifer Alwardt, Gina Capellazzi, Bob Frosino, Dale Gargiulo, Linda Sorbello, Charlene VanSlyke, Xuan Tran, Don Vogler

Parish Council Absent: Joseph Nguyen, Thang Nguyen, Doug Larson, Glenn Raymond

Finance Committee Present: Betsy Ann Balzano, Sandy Bleier, Kathy Osterberg, Jim Commercial, Mitch Hetko, Don Kuhman, Gary Rigoni, Sharon Sterner, Steve Wyble, Steve Zimmer, Steve Spoto

Parish Committee Portion of the Meeting

Review and Approval of March Minutes

- Bob motioned for March minutes to be approved; Linda seconded. All approved.
- Finance Committee approved their March minutes

Old Business: Update on Handicap Door at St. Jude

- Linda continues to be in contact with Frank Cassara on the status of the handicap door at St. Jude's.
- Gary Rigoni and Sandy Bleier requested that the parish get a third estimate as the estimates from Mr. Glass and Rochester Colonial were significantly different.

Old Business: Disaster Preparedness Course

- The Disaster Preparedness Course is Sunday, April 15—So far, 111 people have signed up

Old Business: New Candidates for Parish Council

- At the end of June, Jenn(Chair), Gina(Secretary) and Glenn's terms will expire and three replacements are needed. As current vice chair, Don will assume the chair position, but a secretary will also be needed.
- Jenn, Gina and Glenn will try to find people to replace them—an advertisement was placed in the bulletin
- Update on Ly Ly's replacement: Thanh Nguyen, Joseph Nguyen, Xuan Tran will take turns attending meetings as the Vietnamese representative.

New Business: Date on Town Hall Meeting

- The Finance Committee has asked Parish Council to come up with a date and topic for next Town Hall Meeting. Council will discuss either before or at May meeting.

New Business: Well for Ghana

- Jenn will contact Bob Capellazzi of Social Ministry Committee to ask him to write a letter asking the diocese for permission to do a collection for the well for Ghana.
- Social Ministry Committee will determine a good time to do collection (after CMA)

New Business: Fundraising

- Jenn will look into fundraising options, like Amazon Smile, script.com and eScrip. Sandy will help and Kathy will check with the Diocese.

Finance Committee Portion of the Meeting

Review of the Audit

- Christa Spencer (The Bonadio Group) spent three days going through parish's books.
- Kathy Osterberg gave an overview of the audit and parish's action plan in response to audit.
- Bottom line was the audit was good, with just some minor things that needed to be fixed/changed
- Finance Committee members reviewed and signed the audit and approved the action plan

Update on the St Helen Roof Replacement Project

- St. Helen's roof program is moving forward
- The roof was tested last year for asbestos—only small part with asbestos
- New roof will cost roughly around \$125,000
- Parish has received two quotes on the roof—waiting for three more quotes
- Parish is requesting for withdrawal of money from Communis Savings Account to pay for roof; working with diocese to get permission.
- Project will likely get going around the end of May or June and will take two weeks (weekend Masses shouldn't be affected; but daily Masses will need to be moved to one of the other worship sites)

Facility Projects Update

- Facilities Committee was meeting Tuesday to review other parish projects
- Some projects include: Stained glass windows repair, masonry wall repair, repairs for school building at Holy Ghost; Handicap doors at St. Jude (see above)

CMA Update

- The parish is \$31,000 short of CMA goal (Goal is \$137,267 —parish has collected \$106,365 so far)
- Three second collections are scheduled for the weekends of April 14-15; May 14-15 and June 2-3.

Capital Campaign Plaques

- The plaques are being hung in all three churches

Fundraising Ideas

(See above about ideas mentioned by Jenn during PC part of meeting)

- Next-to-New Sale collections begin in May; Sale is in June
- Flower Sale just concluded—making a profit of \$2,500 for the parish

Installation of AV and Sound System at St. Jude

- New AV and Sound System was used for the first time at the Easter Vigil
- Need volunteers (youth and young adults as well) to be trained on how to run the system during Masses—Gina and Sharon both expressed interest

Three Quarter Numbers

- Preliminary third quarter numbers were given to both councils to review; final numbers not yet available
- Third quarter is usually the toughest quarter for the parish—but collections held up pretty well
- Vietnamese New Year Celebration raised more than \$20,000 for the parish

Holy Ghost Cemetery

- Dan Pohorence from the Diocese of Rochester/Holy Sepulchre toured the cemetery and made some suggestions of things to fix (repair roads, remove tree stumps and trim trees)
- Holy Sepulchre has grants available for parish cemeteries; parish will apply for grant

Next Parish Council Meeting: Monday, May 14, 2018 at 7pm at St. Jude Church.