

Paynesville Primary School

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www.paynesville-ps.vic.edu.au ♦ ABN 90 755 865 569

November 22nd, 2022

Dear Parent / Guardian,

Paynesville Primary School is looking forward to another great year of teaching and learning and would like to advise you of Paynesville Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to: a wider offering of subjects and special curriculum experiences; faster WIFI and internet, better quality materials for art lessons.

For 2022 families will be required to purchase their stationery needs direct from Office Choice Bairnsdale. These will be available as a kit format and can be purchased online up to December 16th, 2021. Packs will be available for pick up from the 24th to 28th January 2022 from the store.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Carol Roberts
Principal

Nick Fordham
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Classroom consumables, materials & equipment</i>	
<ul style="list-style-type: none"> • Art – clay, paint, crayons, oil crayon, canvas, glitter, coloured paper • Kitchen/garden – flour, sugar, butter, spices, milk fruit, vegetables, seedlings 	\$ 40 \$ 50
<i>Printing and photocopying of worksheets and learning materials</i>	\$ 15
Other Contributions - for non-curriculum items and activities	
<i>Student wellbeing programs</i>	\$ 15
<i>First aid</i>	\$ 10
<i>School grounds maintenance and improvements</i>	\$ 15
Total Amount	\$145

EDUCATION ITEMS FOR STUDENTS TO OWN – GRADE 2

<https://bairnsdale.officechoice.com.au/catalogsearch/result/?q=bts+paynesville>

Please consult the guide at the end of this document for booklist purchasing.

Writer Premium A4 64p 18mm Dotted Thirds + Margin (Car) x 2
 Writer Premium A4 96p 18mm Dotted Thirds + Margin (Tree) x 2
 Writer Premium Best Buddies scrap book Mega 240x330mm 100gsm 64 pg x 6
 A4 plastic document wallet x 4
 A4 display folder with clear plastic insert cover x 1
 Roll of sticky tape 18mm x 1
 Coloured pencils Staedler 12 pack x 1
 Westcott Scissors 178mm x 1
 Glue sticks Bostik 35g x 6
 Pencil sharpener 2 hole silver metal x 2
 Greylead pencils HB x 10
 Blue biro- medium Staedler x 1
 Red biro - medium Staedler x 4
 Wooden Ruler 30cm x 1
 Texas marker connectors pkt 12 x 1
 Highlighters Pkt 4 x 1
 Erasers x 2

AMOUNT TO BE PAID TO OFFICE CHOICE IF PURCHASED ONLINE

\$56.00

Extra-Curricular Items and Activities

Paynesville Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by *Thursday December 16th, 2021*.

Please note that payments for items listed are not required until 2022 school year.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Mathletics Online – online subscription allowing students to access at school and home</i>	\$ 24.80	
<i>Optional Swimming Program</i>	\$150	
<i>Cultural Performances – these are visiting performers to our school</i>	\$ 30	
Total Extra-curricular Items and Activities		\$

Financial Support for Families

Paynesville Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- BPay, EFT, Cash, Centrepay

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Jenny Bowler or Lauren Bills

Ph: 03 51566334 | Email: Paynesville.ps@education.vic.gov.au

PAYNESVILLE PRIMARY SCHOOL 2022 – VOLUNTARY CHARGES CONTRIBUTION

PLEASE RETURN THIS PAGE TO THE SCHOOL OFFICE BY THURSDAY DECEMBER 16th, 2021

PARENTS NAME -----

STUDENTS NAME-----

YEAR LEVEL-----

Category – Curriculum Contributions	Full Amount	Other Amount
Art- \$40	<input type="checkbox"/>	<input type="checkbox"/> \$_____
Kitchen/ Garden - \$50	<input type="checkbox"/>	<input type="checkbox"/> \$_____
Printing & photocopying worksheets/learning materials - \$15	<input type="checkbox"/>	<input type="checkbox"/> \$_____
Category – Other Contributions	Full Amount	Other Amount
Student Wellbeing programs - \$15	<input type="checkbox"/>	<input type="checkbox"/> \$_____
First Aid - \$10	<input type="checkbox"/>	<input type="checkbox"/> \$_____
School grounds & maintenance \$15	<input type="checkbox"/>	<input type="checkbox"/> \$_____
Category – Optional Extra - curricular activities	Full Amount	Other Amount
Mathletics - \$24.80	<input type="checkbox"/>	<input type="checkbox"/>
Optional Swimming program - \$150 approx	<input type="checkbox"/>	<input type="checkbox"/>
Optional Cultural Performances - \$30	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL TO BE PAID TO SCHOOL		\$
		\$

Signed: _____ **Date:** _____

Parent / Guardian

OFFICE USE ONLY:	Payment type EFT <input type="checkbox"/>	Bpay <input type="checkbox"/>
Amount to be charged \$	Centrepay <input type="checkbox"/>	Cash <input type="checkbox"/>
Charges entered C21 <input type="checkbox"/>	Staff member:	

Payment methods

BPay, EFT, Cash, Centrepay

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, Please contact: Lauren Bills or Jenny Bowler on 51566334 if you have any questions.

Refunds

Due to altered school programs during 2020 and 2021, some families have credit amounts available.

Please contact Lauren Bills or Jenny Bowler to determine if you are one of these families.

Credits for funds that have been received outside of DE&T's 'Camps, Sports & Excursions fund' are available for refund or to be credited to school costs. These will be determined on a case by case process.

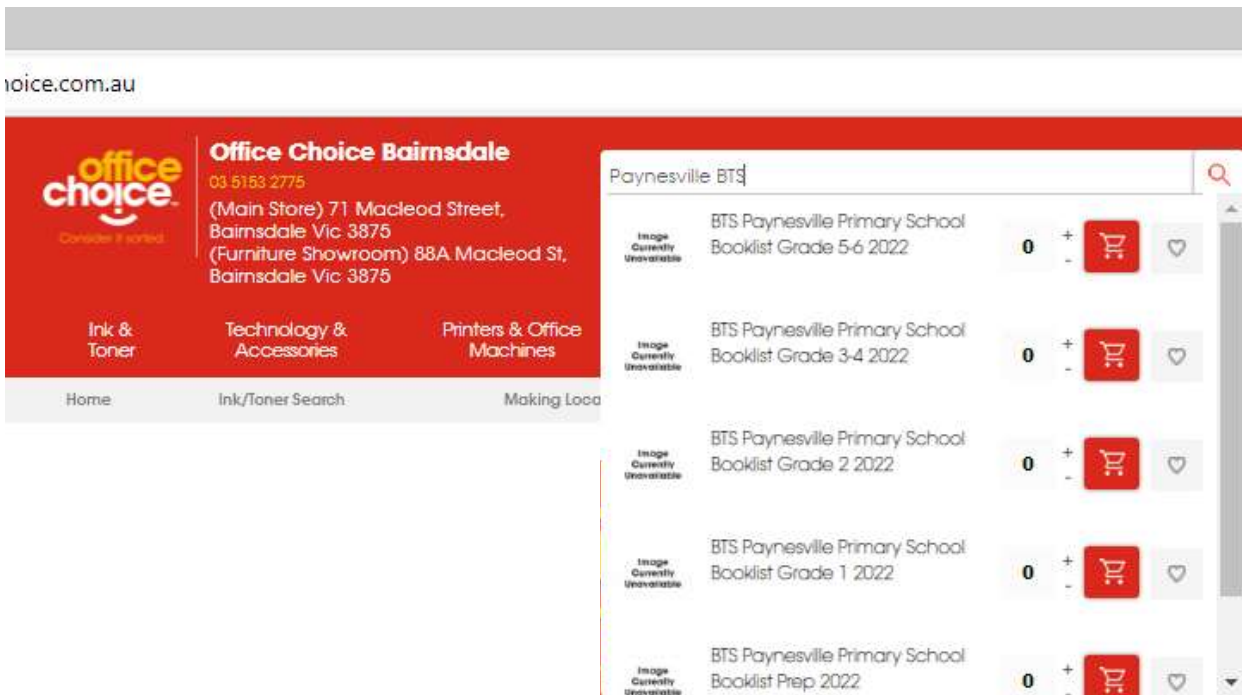
OFFICE CHOICE ORDERING PROCESS (Available to order online until December 16th, 2021)

1. Go to Office Choice Bairnsdale Web Site (bairnsdale.officechoice.com.au)

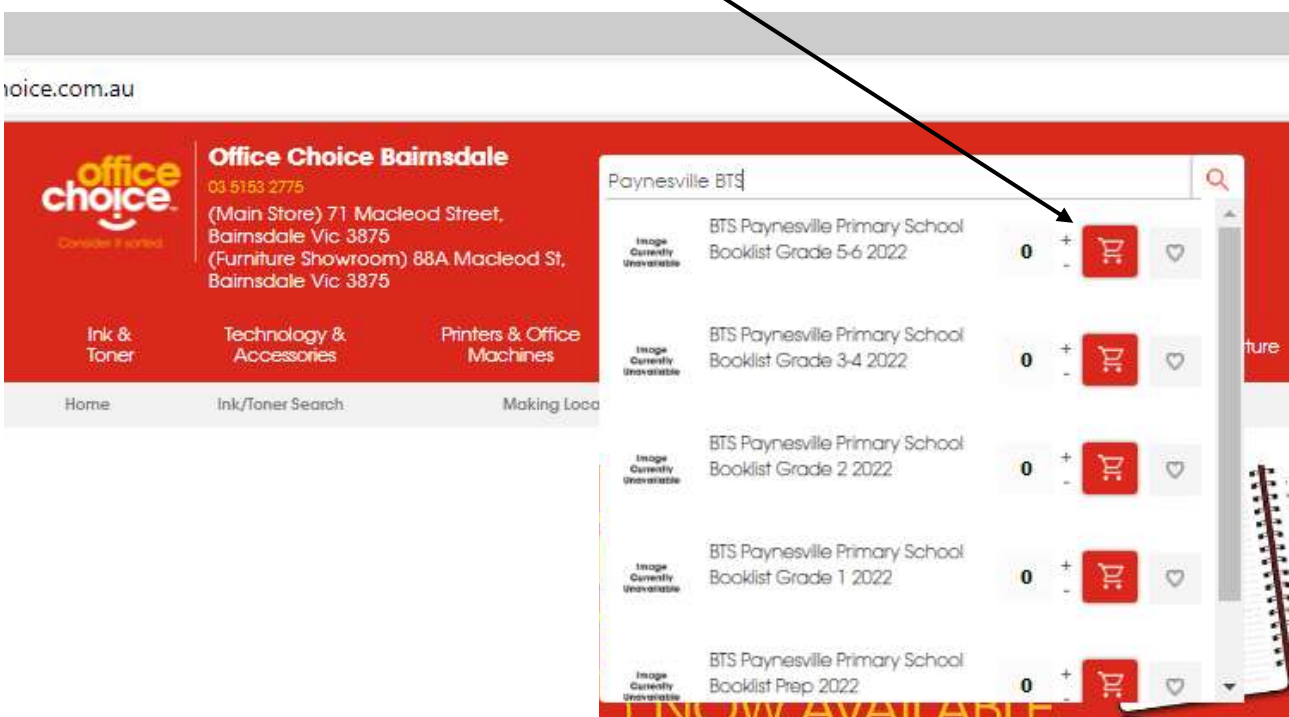
All Lower Case



2. Search for Paynesville or BTS



3. Select Grade level or Levels and add to cart



4. Go to cart (Top Right Hand Corner) and Click on Cart



5. Either view cart then proceed to check out or go straight to check out



6. Fill out your details. Select Ship to this address.

- Ship to this address
- Ship to different address



7. Process your payment.

8. Collect packs in store between January 24th – 28th, 2022.

Bairnsdale Office Choice – 71 Macleod St – Bairnsdale.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.