

**Corvettes of Fresno, Inc.**  
Post Office Box 26223  
Fresno, CA 93729-6223  
By-Laws  
Revised August 2009

**ARTICLE I**  
Name

The name of this non-profit organization shall be the "Corvettes of Fresno, Inc.", hereinafter referred to as the club.

**ARTICLE II**  
Purpose

The purpose of this club shall be to bring together owners of Corvette automobiles, who enjoy driving their cars, having fun, fellowship, and conducting various activities during which the Corvette automobile will be used.

**ARTICLE III**  
Membership

Membership in this club shall be divided into two (2) categories: Regular members and Affiliate members.

Section 1 – Regular Membership

Regular membership shall be open to any individual or couple owning a Corvette automobile. A member is required to attend at least one (1) function per year in said Corvette or show proof of ownership. A couple shall be two specified individuals recognized as a couple by the existing Board. A couple not married but joining the club at the same time, as a couple shall each have one vote. Membership shall not be transferable. A person or couple applying for regular membership must attend two (2) consecutive meetings, attend one (1) club function (within a four (4) month probationary period), and be sponsored by one (1) regular member in good standing.

Each regular member has one vote and the right to hold office.

Section 2 – Affiliate Membership

Affiliate membership must meet all the requirements of regular membership except they need not attend two (2) consecutive meetings. An affiliate member has the same rights and privileges as a regular member with the exception of voting and holding office.

### Section 3 – Membership Vote – Probationary Period

Membership will be voted on by the Board of Directors after the above requirements have been met, with a two-thirds (2/3) majority vote of the Board necessary for approval. Newly approved members shall be announced at the next general meeting. There will be a probationary period of sixty (60) days after the date of approval of membership by the Board or Directors during which time either the new member or the Board of Directors may terminate the membership with a full refund of funds.

### Section 4 – Attendance – Ownership – Conduct – Appeals

If a regular member misses more than two (2) meetings in a row, his/her membership is automatically changed to affiliate. An affiliate member shall become a regular member at the beginning of his/her second consecutive meeting attended and shall have all privileges of a regular member at the meeting. A roll call taken by the membership chairperson at the beginning of the meeting, or a sign in sheet shall constitute evidence of attendance.

A member, whether regular or affiliate, shall have one (1) year from the date of sale to replace his/her Corvette before his/her membership will automatically be terminated.

The Board of Directors may terminate membership, by a two-third (2/3) majority vote, of any member who conducts his or her self in such a manner that their conduct reflects negatively on Corvettes of Fresno.

Membership cancellation and/or membership status may be appealed to the Board of Directors and reinstatement will result on a two-thirds (2/3) majority vote.

## **ARTICLE IV**

### Membership Fees

Annual membership fees hereinafter called dues, in the organization shall be set according to appendix 1 and shall be due at the September meeting. A portion of the membership dues will be used for parent organization membership payment and the remainder will be placed in the club general fund to be used for club operation.

New membership for a couple or single will be pro-rated. See Appendix 1 for pro-rate chart. These pro-ratings are only for Corvettes of Fresno dues based on September 1 as the beginning/ending of our calendar year. Initiation dues are not pro-rated.

Everyone joining the club for the first time, whether as a couple or single, will be required to pay a onetime initiation fee of thirty dollars (\$30.00) in addition to above detailed yearly dues. Of these thirty dollars (\$30.00), twenty-four dollars (\$24.00) will go to Corvettes of Fresno and six dollars (\$6.00) to our parent organization.

Should there be a membership dues increase in the parent organization, the increase will be reflected in the annual Corvettes of Fresno dues and Appendix 1 will be adjusted accordingly.

After the September meeting, membership shall be cancelled if dues are not paid. Individuals who have had their membership cancelled must pay the original dues plus a late fee of twenty dollars (\$20.00), plus any additional costs that have been incurred, e.g., reinstatement charges from parent organization. They shall be considered members on the day that total payment is made.

The purpose of belonging to a parent organization is for benefits for all club-sanctioned events as well as updates on nationwide activities.

## **ARTICLE V** Officers

### Section 1 – General

The officers of the club shall consist of these: President, First Vice-President, Second Vice-President, Secretary, Treasurer, Communications Director, and Webmaster. All officers must be regular members in good standing at the time they assume office. The length of term for each officer, except Webmaster, shall be one (1) year. No officer, except Webmaster, shall hold the same office for more than two (2) consecutive years. The Webmaster will be appointed by the Board of Directors and will serve uninterrupted until the Webmaster resigns or the Board of Directors appoint a new Webmaster.

### Section 2 – Board of Directors

The Board of Directors shall consist of the elected and appointed officers of the club, plus the immediate past President of the club. The President shall be the chairperson of the Board of Directors. The immediate past President shall vote only in the case of ties.

### Section 3 – Duties of the Officers

**President:** The President shall be the chief of this organization. The President shall exercise supervision over all the affairs, activities, and officers of the organization. The President shall preside at all meetings and functions. The President shall be the official representative for Corvettes of Fresno to any other organization where the club's presence is necessary. The President at his/her option can co-sign all checks. The President shall, with the aid of the Vice-President, request sanctioned dates from a parent organization.

First Vice-President: The First Vice-President shall assist the President in his/her duties and assume those duties in the absence of the President. The First Vice-President shall be in charge of all events sponsored by the club, and he/she will appoint an activities director to work with him/her on each event. The First Vice-President shall be the alternate representative to any and all outside organizations where the club's presence is necessary.

Second Vice-President: The Second Vice-President will be responsible for all duties related to membership including but not limited to attendance roll sheets, rosters, applications, membership records, etc. The Second Vice-President may serve as an alternate to any outside organization when the official club representatives are unable to attend. The Second Vice-President shall be custodian for all club property.

Secretary: The Secretary shall keep the minutes of the club. These minutes shall be an accurate and official record of all business transacted. The Secretary shall keep file copies of all correspondence that the officers or committee chairpersons have in relation to the club or the club activities. The Secretary shall also be responsible for notifying each member of the location and time of meetings.

Treasurer: The Treasurer shall receive and have custody of all funds of the organization and shall keep them in separate bank accounts. The Treasurer shall payout said funds only upon the order of the Board of Directors or upon voucher signed by the President.

The Treasurer shall keep a monthly-itemized account of all receipts and expenditures to three (3) days before the monthly general meeting and shall read or make available such account information to the membership at the monthly meeting and perform all other duties ordinarily developing upon the office of the Treasurer.

The Board may require the Treasurer to prepare or assist in preparing an event budget for their approval. The Treasurer shall be responsible for the collection of dues and assessments from the members.

The Treasurer records shall be open to inspection by any member at any regular meeting and shall be audited at least once a year by a committee appointed by the President.

Communications Director: The Communications Director shall issue a monthly newsletter, and shall be in charge of all club communications as specified by the Board of Directors.

Webmaster: The Webmaster shall establish and maintain the CoF website, and an agreement with the web host provider(s). The Webmaster shall upload and keep current all club web pages and email list of all club members. The Webmaster shall maintain site login records, page download counts and make available to the Board.

The Webmaster shall keep current all supporting software, graphic programs and other material needed to support the club's web page. The Webmaster shall serve as primary point of contact for all matters relating the club's website.

Tahoe Committee Chairman: The Chairman of the Tahoe Committee must be approved by a two-thirds (2/3) majority of the Board of Directors. The Chairman of the Tahoe Committee shall report monthly to the Board of Directors. His/her shall not have a vote in the Board of Directors' meeting. Any expenditure by the Tahoe Committee must be approved by a majority of the Board of Directors.

General – The official club representatives (President, Vice-President, or any member selected as representative at the specified meeting by the President) shall be authorized to vote as they see will best benefit the club. The following exceptions shall be noted:

(1) Matters involving expenditures of over three hundred dollars (\$300.00) total expense (Reference Article VIII). All authorized expenditures shall be announced at the next general meeting.

(2) Any expense involving any assessment of the club.

Remove and Resignation – Any officer may be removed from office by a simple majority vote of the Board of Directors at any regular or special meeting of the Board, when just cause is presented. Any officer may resign at any time by giving written notice to the Chairman of the Board, the President or the Secretary. Any such resignation shall take effect at the date of the resignation unless otherwise specified therein. The acceptance of such resignation shall not be necessary to make it effective.

If the office of President becomes vacant, the First Vice-President shall fill the position. If any other office becomes vacant, the President shall appoint a person to fill the position until the next General meeting. At that time, a special election shall be held to fill the position for the balance for the term in office.

#### Section 4 – Duties of the Board

The Board of Directors shall be the governing body of the club and shall preside over the general meeting. They shall be authorized to expend club funds not to exceed the limits set in Article VIII.

Among the duties of the Board of Directors shall be that of serving as the nomination committee for club officers.

### **ARTICLE VI** Elections

Nomination from the club will be accepted during September with the election of officers to be held in October. The Board of Directors will present nominations at the October general meeting and nominations from the floor will not be accepted at the time. The order of elections shall be: President, First Vice-President, Second Vice-President, Secretary, Treasurer, and Communications Director. Election shall be by secret written ballot, and a simple majority shall elect. There shall be no absentee ballots. Newly elected officers shall be installed at the November meeting.

## **ARTICLE VII**

### Meetings

The club shall meet once a month, with the exception of December, at a place and day designated by the Board of Directors and approved by the general membership 30% quorum vote. The Board may decide to have a Christmas party, General meeting or not to have a club meeting in December.

All club business, except for Bylaw changes, shall be conducted by a majority of the quorum of regular members present and voting at the meeting in which the vote is required. A quorum shall be thirty percent (30%) of the regular members at the date of the meeting. A change to the club Bylaws shall require fifty percent (50%) plus one (1) of the regular members at the date of the meeting where a vote is taken for a Bylaw change to be approved.

The Board of Directors shall meet once a month outside of the general meetings. The time and place shall be announced at the prior general meeting. Officers may call a "special" board meeting at such times, as they feel necessary. All Board members must be notified of the meeting, if possible.

The meetings of the club and Board of Directors shall be conducted in accordance with the Roberts Rules of Order.

**ARTICLE VIII**  
**Club Expenditures**

All club expenditures shall be approved by a minimum of a majority vote at a general or board meeting. Expense in excess of one hundred dollars (\$100.00) shall have a minimum of a two-thirds (2/3) majority approval by the Board or a simple majority by the general membership. Expenses in excess of three hundred dollars (\$300.00) shall require a two-thirds majority vote of the general membership.

Officer Reimbursement – The following expenses shall be compensated for if (1) authorized by the Board of Directors, or (2) authorized by the general membership by a two-thirds (2/3) vote:

1. Telephone calls for club business made by the President at his discretion
2. Mileage by the official club representative to meeting of any kind where the club needs to be represented, at the rate of twenty-five cent (\$.25) per mile, provided the meeting site is more than twenty-five miles from Fresno.
3. All trip expenditures including mileage, meals, and lodging shall be paid by the club. Total authorized expenditures shall not exceed one hundred dollars (\$100.00) for any one meeting. If more than one person attends and total expenditures exceed one hundred dollars (\$100.00), mileage shall be paid first and remaining money will be distributed evenly amongst participants. Only cars and persons approved by the President, prior to the meeting, will be reimbursed.

Budget for Events – A detailed budget of club-approved events shall be given to the Board of Directors at least two (2) weeks prior to the event. The Board will consider individual items and shall authorize funds as needed. Events should, however, be self-sufficient.

Budget for Annual Expenditures – The Board shall update the Annual Club Budget and the Tahoe Budget at the November Board of Directors meeting. The updated Annual Budget shall be submitted to the membership at the January's General meeting for approval.

**ARTICLE IX**  
**Affiliations**

The Board will provide membership recommendations in the parent organization to the club members in order to make periodic changes as needed to ensure that the best interest of the club is maintained. Parent organization changes shall require fifty percent (50%) plus one (1) of the regular members at the date of the meeting where a vote is taken for a parent organization change to be approved.

**ARTICLE X**  
Amendments

Any proposed amendments to the By-Laws may be submitted at any Board meeting. The membership shall be notified of the By-Law amendment on the club website and/or through the monthly newsletter. The amendment may be voted on at the next regular meeting provided there is a quorum present. The amendment shall become a part of the By-Laws only if approved by a two-thirds (2/3) majority vote.



## Appendix 1

### Corvettes of Fresno Due Schedule Prorated

**Couple Annual Membership: \$95.00 (pro-rated \$5.00 per month)**

Month	Init Fee *	Parent Org	CoF	Total
September	\$ 30.00	\$ 35.00	\$ 60.00	\$ 125.00
October	\$ 30.00	\$ 35.00	\$ 55.00	\$ 120.00
November	\$ 30.00	\$ 35.00	\$ 50.00	\$ 115.00
December	\$ 30.00	\$ 35.00	\$ 45.00	\$ 110.00
January	\$ 30.00	\$ 35.00	\$ 40.00	\$ 105.00
February	\$ 30.00	\$ 30.00	\$ 35.00	\$ 95.00
March	\$ 30.00	\$ 30.00	\$ 30.00	\$ 90.00
April	\$ 30.00	\$ 30.00	\$ 25.00	\$ 85.00
May	\$ 30.00	\$ 25.00	\$ 20.00	\$ 75.00
June	\$ 30.00	\$ 25.00	\$ 15.00	\$ 70.00
July	\$ 30.00	\$ 25.00	\$ 10.00	\$ 65.00
August	\$ 30.00	\$ 20.00	\$ 5.00	\$ 55.00

**Single Annual Membership: \$77.00 (pro-rated \$3.50 per month)**

Month	Init Fee *	Parent Org	CoF	Total
September	\$ 30.00	\$ 35.00	\$ 42.00	\$ 107.00
October	\$ 30.00	\$ 35.00	\$ 38.50	\$ 103.50
November	\$ 30.00	\$ 35.00	\$ 35.00	\$ 100.00
December	\$ 30.00	\$ 35.00	\$ 31.50	\$ 96.50
January	\$ 30.00	\$ 35.00	\$ 28.00	\$ 93.00
February	\$ 30.00	\$ 30.00	\$ 24.50	\$ 84.50
March	\$ 30.00	\$ 30.00	\$ 21.00	\$ 81.00
April	\$ 30.00	\$ 30.00	\$ 17.50	\$ 77.50
May	\$ 30.00	\$ 25.00	\$ 14.00	\$ 69.00
June	\$ 30.00	\$ 25.00	\$ 10.50	\$ 65.50
July	\$ 30.00	\$ 25.00	\$ 7.00	\$ 62.00
August	\$ 30.00	\$ 20.00	\$ 3.50	\$ 53.50

\* Initiation Fee is used for new members name tag, stickers, club material, welcome packet, new member fee to parent organization and other onetime costs. If membership lapse and former member rejoins the club the club initiation fee is due once again or can be adjusted by the Board at the time the member is accepted back into the club.