



Player Registration Cheatsheet

Useful Contacts at PH Player Registrations:

Juniors - registrar.juniors@phufc.com.au
Seniors - registrar.seniors@phufc.com.au

1. Go to <https://www.playfootball.com.au/player/player-registration>

2. Retrieving a Password

- Select "Register Now"
- Select "Player Registration" at the bottom of the page.
- You will be given three options:
 - Log in to complete your registration with your known FFA number
 - Find your FFA number before completing your registration
 - Create an FFA account before commencing registration (NEW PARTICIPANTS ONLY)
- Do not create account if you have been registered within the last 5 years – Use the search function to see if you have a valid FFA number before creating a new one or contact FFA for further assistance on (02) 8020 4199 or myfootballclub@footballaustralia.com.au

3. Login Screen

- If you know your FFA number and password, enter those details to login
- *(Need your FFA number?)* Click on the link and follow the instructions. Once you have found your FFA number, go back to the previous page and proceed with your login.
- *(Need a password?)* Enter your FFA number and the email registered to your account and click "Proceed".



4. Registration Status

- When you log in for the first time, click the large "Register" button at the top right of the page
- View and update your contact details & photo (all players 12 years old and above), then click "Next" at the bottom right
- *Select Registration:*
 - Type in our name which is Perth Hills United FC (a drop-down box will list auto-complete options once you start typing)
 - Select "Player" as your role
 - Select appropriate Registration Package – this depends on your age
 - Miniroos Home League - 5 - 9yr olds
 - Miniroos Home & Away - U10 & U11
 - Junior Divisional Leagues - U12 - U18
 - Seniors - Over 18s
 - Masters - Over 35s
 - Click "Add Package"
 - Click "Next" to proceed

5. Payment Options Screen

- You will be given the option to select Pay Online or Manual Payment At Club. At this stage you cannot Pay Online via the My Football Club website, so select Manual Payment at Club
- You will receive an invoice via email.
- Arrange payment via your own bank website to the Perth Hills account, using the following details:
 - *BSB: 633-000*
 - *Account number: 133005058*
 - *Account name: Perth Hills United FC Inc.*



- *Remember to include player name in the notes/reference field on the transfer.*
- *Retain the electronic receipt as proof you have paid*

6. Answer Additional Questions

- Save All Answers and Click Next.
- Your registration is now pending. The Club Registrar will now complete the final step of approving your registration. We will contact you directly to advise the next steps.

PLEASE REMEMBER THAT IF ALL ELSE FAILS CONTACT THE CLUB FOR HELP 😊