

South Florida Pride Wind Ensemble, Inc.  
Board of Directors Meeting Minutes  
October 24<sup>th</sup>, 2021  
Remote Meeting Via Zoom

Attendees:

Adam DeRosa  
Fred Matter  
Rick Vaughan  
Jon Diernbach  
Stephanie Colman  
James Smith  
Dan Bassett  
Gary Burton

Guests: N/A

Procedural Note:

Adam DeRosa (President) abstains from all votes as described in the minutes, unless otherwise noted

Reading of Mission Statement

The South Florida Pride Wind Ensemble, Inc., and its component organizations, provides a safe and educational environment for LGBTQ+ musicians, youth, and their allies to perform quality music for the LGBTQ+ and greater South Florida communities.

**I Call to Order: 5:02 P.M.**

**II Approve Minutes (September 2021 Board Meeting and October 6<sup>th</sup> Band Meeting). Motion to approve the minutes of both the September and October 6<sup>th</sup> Board meetings by Stephanie Colman. Second by Rick Vaughan. Unanimous approval.**

**III Previous Events/Activities**

A Brass Quintet at Sunshine Cathedral Concert on October 16<sup>th</sup> went fine.

**IV Upcoming Events/Activities**

**A** 35<sup>th</sup> Anniversary Concert on November 7<sup>th</sup>

**1** Around the Zoom

i Dan has been busy with production planning.

a Adam wants a quick Q/A break during Oct. 27 rehearsal for concert questions.

ii. **Rick: food ordered from Bayview Pizza. Subs. Chips and drinks separate. Rick and James will purchase drinks. Adam will purchase ice.**

iii. **Fred: Has some "unclaimed" tickets to resolve.**

iv. **James: Stand lights are prepped. Will be away the week of the concert, but will be back Saturday morning in time for the weekend prep.**

**2** Ticket requirement for county grant (Fred/Brian): Fred needs to connect with Brian to provide tickets to Broward County.

- 3 Song Sponsorship Update (Adam) All but 2 songs sponsored as of this board meeting.
- B Fundraiser at Bona on November 8<sup>th</sup> (need Facebook Invite)
- C Pride Fort Lauderdale Parade on November 20<sup>th</sup> (need to register if we are doing this). Will poll the members present at Oct. 24 rehearsal.
- D Jazz Band Concert on December 12<sup>th</sup> (promotion for this event has begun)
  - 1
- E December 17th Concert at Mikel Park (City of Wilton Manors) (flyer created)
- F 2022 YPB
  - 1 No applications in October.
  - 2 Dan thinks that its possible that, having taken a year off, we may need to rebuild the program.

## V Open Forum (guests)

## VI Old Business

- A Social Justice Initiatives (Fred)
  - 1 Thus far, we haven't featured many Black composers. Going forward, Dan will investigate for diverse composers.
  - 2 Has been attempting to contact diverse groups.
- B Review Membership Handbook.
  - 1 Motion by Stephanie Colman to approve the latest revision to the membership handbook. Second by Rick Vaughan. Unanimous approval.
- C Review Emergency Binder
  - 1 Stephanie will make some adjustments as suggested. Once ready, it will be shared with the webmaster for be placed online.

## VII New Business

- A Review 2021-2023 SFPWE Schedule
  - 1 1<sup>st</sup> rehearsal of 2022 January 12
  - 2 Jazz Band rehearsals for 2022 TBD.
  - 3 Band Banquet on March 9<sup>th</sup>
  - 4 Spring rehearsals to begin March 16<sup>th</sup>
- B \$3500 donation drive (launch on November 1<sup>st</sup>, matching new donors through the end of 2021)

## VIII Officer Reports

- A President
  - 1 Retreat Notes (November Board Meeting)
  - 2 "Parking Lot" Issues (November Board Meeting)
    - i Examine the name of the organization
    - ii Board meetings: format and people
    - iii Dealing with differences/conflicts among members
  - 3 Bid for 2024 Pride Bands Alliance Conference
    - i Volunteer interest meeting on Wednesday, November 10<sup>th</sup> at 7pm via Zoom
- B Vice President
- C Secretary
- D Treasurer
  - 1 2021-2022 SFPWE Budget
    - i Motion to approve Budget as revised by Jon Diernbach. Second by Stephanie Colman. Unanimous approval.
- E Personnel Director

- 1 Motion by Stephanie Colman to grant a dues financial hardship waiver to Cameron Glass.  
Second by Jon Diernbach. Unanimous approval.

F Community Member

## **IX Staff Reports**

A Artistic Director

B Assistant Artistic Director

C Marching Band Director

D Jazz Band Director

E Managing Director

F Marketing Director

G Web Master

H Grant Writer

- 1 Money is coming in as reflected in the Treasurer's report

- 2 Fast Track panel is set for November

- 3 FAB! Grant for 2023 is open. I have already reached out to Dan about some ideas. Would like to get this wrapped up before the end of 2021.

- 4 Budget concern expressed to Adam and Rick regarding the \$150,000 threshold for some of the larger grants

I Social Director

**X Next Board Meeting: Monday, November 15. 5 p.m.**

**XI Adjournment: 6:52 p.m.**

## Pride Wind Ensemble

### Treasurer Report – October 24, 2021 Board Meeting

#### Cash Assets

	August 31,2021	September 30,2021	October 22,2021
BankU Oper Acct	\$42,423.04	\$45,994.76	\$76,055.93
YPB Acct	\$17,487.45	\$19,487.45	\$19,487.45
PayPal	\$ 732.51	\$ 141.03	\$ 56.77
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Total	\$53,807.07	\$65,623.24	\$95,600.15
Jon Sims Endowment	\$ 8,761.94	\$ 8,761.94	\$ 8,761.94

#### Discussion Points

##### Operating Account activity since September board meeting

###### Expenses

Payroll	\$2,174.50
Website	\$ 34.95
Visa payment	\$1,582.66
Brian French	\$ 200.00
Carol Kassie	\$ 100.00
ASCAP	\$ 387.00

###### Income

Total deposits	\$36,500.13
See additional page for breakdown	

###### Pending

Visa payment	\$ 957.24	Paypal deposit	\$ 509.45
		Stripe deposit	\$ 23.97

##### YPB Account activity since September board meeting

###### Expenses

###### **To-Dones**

Budget building 2021-2022
ASCAP report

###### Income

###### VISA Payment breakdown

St. Marks	\$150.00
Life Storage	\$265.00

**To-Dos**

Spread and load Budget to QB

Anniv Pins

\$315.00

Grosh Backdrop

\$852.66

Respectfully submitted,

Rick Vaughan

SFPWE

Revenue Breakdown

Treasurer Report for October 2021 Board Meeting

Quarter Dues	\$ 450
Annual Dues	\$ 300
Season Tickets	\$ 450
Individual Tickets	\$ 1,680
Contributions	\$ 6,350
Song Sponsorships	\$ 385
Streaming Tickets	\$ 325
Grants – Broward	\$27,000
less	
Credit Card Fees	\$ 49.66
Paypal Fees	\$ 99.27
Stripe commissions	\$ 12.46
Reimburse Stephanie	\$278.48

South Florida Pride Wind Ensemble

Draft 2021-2022 Fiscal Year Budget – By Class

**Fall Concert  
(Mix 35 Ann and Fall 22)**

Income

Tickets	\$9,000
Ad Sales	500
Song Sponsorships	0
Member Dues	3,200
Indiv. Donations	1,000

**Total            \$13,700**

Expenses

Advertising	\$ 700
Venue	1,600
Box Office	550
Artistic Staff (Aug-Oct)	3,443
Production-Artistic	2,800
Production-Technical	3,700
Programs	150
Food	700
Truck	350
Music	700
Facility Rental	500

**Total            \$15,193**

**Net                (\$1,493)**

**Holiday Jazz Concert**

Income

Tickets	\$600
Song Sponsorships	0
Indiv. Donations	400

**Total            \$1,000**

Expenses

Advertising	\$ 300
Production-Artistic	500
Production-Technical	500
Programs	150
Truck	200
Music	400
Facility Rental	300

**Total            \$2,350**

**Net                (\$1,350)**

**YPB22 Concert**Income

Tickets	\$6,000
Ad Sales	0
Scholarships	12,000
Member Dues	2,400
Registrations	1,200

**\$21,600**Expenses

Advertising	\$400
Venue	1,600
Box Office	550
Artistic Staff (Jan-Feb)	2,295
Production-Artistic	600
Production-Technical	1,200
Programs	150
Food	1,200
Truck	350
Clinician	5,000
Scholarships	12,000
Music	700
Facility Rental	300

**Total**      **\$26,345****Net**      **(\$4,745)****General**Income

Corp Donations	\$ 1,400
Foundation Don	12,000
State Grants	15,000
Local Grants	15,000

**May Concert**Income

Tickets	\$12,000
Ad Sales	400
Song Sponsorships	600
Member Dues	2,800
Indiv. Donations	800

**Total**      **\$16,600**Expenses

Advertising	\$ 700
Venue	1,600
Box Office	550
Artistic Staff (Mar-May)	3,443
Production-Artistic	1,400
Production-Technical	1,200
Programs	\$ 1,400
Food	700
Truck	350
Music	700
Facility Rental	450

**Total**      **\$12,493****Net**      **\$4,107**Expenses

Storage	\$3,180
Website	420
Insurance	2,230
Audit	0

**Total**

Indiv. Donations	8,500	Paypal Processing	800
Special Performances	1,000	Licenses	400
JSEF Apprec, Interest	800	Office Supplies	175
PNC Visa Awards	150	Postage	50
Online Store	400	PBA Dues	100
Annual Event	1,700	Artistic Staff (Jun-July)	2,295
		Artistic Staff (Nov-Dec)	2,295
		Managing Dir	12,000
		Grant Writer	1,600
		Annual Event	2,200
		Payroll Processing	850
		CC Fees	400
		Equipment Purchases	850
		Promotional	300
		Miscellaneous	1,725
		<b>Total</b>	<b>\$31,870</b>
		<b>Net</b>	<b>\$24,080</b>
<b>Total</b>	<b>\$55,950</b>		

## **Marching Band**

### Income

Tickets	0
<b>Total</b>	<b>0</b>

### Expenses

Parade Fees	500
Music	300
Truck/Bus	400
Waters	50
<b>Total</b>	<b>\$1,250</b>
<b>Net</b>	<b>(\$1,250)</b>

<b><u>FULL YEAR</u></b>	<b>Income</b>	<b>\$108,850</b>
	<b>Expense</b>	<b>\$ 89,501</b>
	<b>Net</b>	<b>\$ 19,349</b>