

## Tips to de-cluttering and organizing:

1. Resist the urge to buy storage bins prior to de-cluttering. Use what you have until everything you are keeping has a functional home.
2. Take time to visualize how you want spaces in your home to look, feel and work for you. Ask yourself why you want these things.
3. Pull everything out of the space, sort into like areas, and purge. Focus on items you would like to bring with you moving forward.
4. Assign items to areas where they are used the most. Items used often should be at arm's reach.
5. Use baskets and dividers to make a home for each item. This will help with putting items away where they belong and makes them easier to find.

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*Whether you're selling or spring cleaning, get more tips when you call Bethany Tindell with Minimizer Pro-Organizer at (719) 287-0402*

