

# Monarch Property Management

# HOMEOWNER ASSOCIATION *Electronic Debiting Authorization Form*

I Authorize \_\_\_\_\_ *Homeowners Association* through Monarch Property Management to debit my account indicated below on a monthly basis for Homeowner Association maintenance fees. If there is a change in the monthly assessment amount, Monarch Property Management is authorized to debit the new amount. Any past due assessments, late fees, special assessments, etc. cannot be debited.

**This authorization form, submitted prior to the 5<sup>th</sup> of the month, will cause the Electronic Debit to begin on approximately the 10<sup>th</sup> day of the following month and each and every month thereafter until this authorization is revoked in writing.** If I decide to cancel this authorization, I will notify Monarch Property Management in writing at least 15 days before the next payment is due for withdrawal. I understand that this authorization and the service undertaken by Monarch Property Management in no way alter or lessens my obligations under the CC&Rs including those provision regarding the amount due, due date, or of the monthly payments, the assessment of late charges for the determination of delinquencies.

I understand that any one event of non-sufficient funds at the time of my Electronic Debit will cause this program to cease immediately and I will be ineligible to participate in the electronic Debit program in the future. I also understand that I may receive a monthly statement to verify that my Electronic Debit was properly credited but that I will not pay from that statement that is received.

Print Name of Homeowner Association \_\_\_\_\_

Print Association Lot/Unit # or physical address \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_  
PRINT NAME of Account Holder SIGNATURE Date

\_\_\_\_\_/\_\_\_\_\_  
PRINT NAME of Co-Account Holder SIGNATURE Date

\_\_\_\_\_  
Local Phone Number Alternative Number

\_\_\_\_\_  
Email Alternative Email

PRINT Routing # \_\_\_\_\_ Account # \_\_\_\_\_

Circle Account Type: CHECKING / SAVINGS

***ATTACH  
VOIDED CHECK HERE***