

# Iowa High School Baseball Coaches Association

## CONSTITUTION OF THE IOWA HIGH SCHOOL BASEBALL COACHES ASSOCIATION

### Article I NAME

The name of this organization shall be the Iowa High School Baseball Coaches Association, organized as a non-profit voluntary organization.

### Article II PURPOSE

1. To promote cooperation and understanding between the administration, teachers, coaches and the community concerning the place of baseball in the total education program.
2. To promote pure, wholesome, amateur inter-scholastic baseball in the secondary schools of Iowa.
3. To help maintain the highest possible standards in inter-scholastic baseball and the baseball coaching profession.
4. To secure a better understanding of high school baseball by sharing mutual problems and practices.
5. To have a representative group of coaches interested in fostering a close working relationship with the Iowa High School Athletic Association, secondary schools, colleges, and professional organizations.
6. To develop and promote greater unity, uniformity, and fellowship among all members.

### Article III MEMBERSHIP

Section 1. There shall be three classes of membership in this association; active, associate, and honorary.

Section 2. Active membership shall include all actively engaged baseball coaches of secondary schools, and they shall be the only voting body.

Section 3. Associate membership shall include all interested supporters of secondary school baseball program and not actively engaged in coaching secondary inter-scholastic baseball.

Section 4. Honorary membership shall be elected to the membership at the pleasure of the Executive Committee upon two-thirds vote.

Section 5. Membership shall extend from September 1 to September 1 of the following year.

## Article IV DUES

Section 1. The annual active membership fee shall be \$5.00 for head coaches and \$3.00 for assistant coaches.

Section 2. The annual associate membership fee shall be \$3.00.

Section 3. No fee for honorary membership.

## Article V OFFICERS AND BOARD OF DIRECTORS

Section 1. Officers. The officers shall be a President, Vice-President, Secretary and Treasurer. The President shall be paid a fee of \$50.00 annually. Only active members of the Association shall hold office.

Section 2. Board of Directors. The Board of Directors shall consist of ten members, two (2) representatives from each of the five Iowa High School Athletic Association Districts. One member in each district to be elected from a Class AA school and one member from a Class A school. (The first set of Directors shall be appointed by an organization committee of the Iowa High School Baseball Coaches Association. After the organizational meeting February 28, March 1, 1968, board members shall be elected in accordance with Article VI, Section 2 of the Constitution.)

## Article VI ELECTIONS AND TERMS OF OFFICE

Section 1. Officers. (A) Candidates for each of the four offices shall be nominated by a nomination committee of the Board of Directors at the late-winter annual clinic meeting. An election shall then be held at the clinic meeting by the members present. (B) Elected officers shall take office upon duly being elected. Term of office shall be one year. Officers shall be eligible for re-election.

Section 2. Board of Directors. (A) The representatives to the Board of Directors shall be elected by the members within their district. By October 15 of each year, the Class AA and Class A board members representing each district shall mail to the association members of his own school's class an official blank nomination ballot. Upon voting the nomination ballot to be returned (within ten days from mailing) to the respective board member. In the presence of two other association members, there shall be a canvass of the ballots. The two receiving the highest number of votes shall be considered the nominees. In case of a tie of more than two, all those in the ties shall be considered nominees. In case the number of nomination ballots for any one of the nominees is a majority of the number of members in the respective district, he shall be declared elected. The respective board members of each district shall then prepare and mail official election ballots to the members of their district. Upon voting, the election ballot to be returned (within ten days from mailing) to the respective board member. The procedure in canvassing shall be the same as in canvassing nomination ballots and the person receiving the highest number of votes shall be declared elected. In case of a tie, the election shall be decided by lot by the candidates in the presence of the canvassing committee. The second highest vote getter shall be considered the alternate and in event of inability of elected Director to serve, alternate will be appointed to the Board of Directors. The result of the election certified by the canvassing committee shall be forwarded to the President

## Article VI (continued)

## Section 2. Board of Directors. (A) (continued)

for publication in the next regular Newsletter of the Association. (B) Elected Board of Directors shall take office at the late-winter annual clinic meeting. A Board of Directors member shall be eligible to succeed himself but once.

## Article VII DUTIES OF THE OFFICERS

Section 1. President. The President shall preside at all meetings of the Association and Executive Committee. He shall have the power to appoint all committees and officers not otherwise provided for in the Constitution. He shall be responsible for notices, publications, reports, and other items necessary for proper operation of the Association. He shall keep on file and transmit to the next president his records, and shall be an ex-officio member of all committees.

Section 2. Vice-President. The Vice-President shall assume the duties of the President in his absence or in his inability to act. He shall assist all standing committee chairmen.

Section 3. Secretary. The Secretary shall be the chief officer responsible for all such records and proceedings of the association meetings. He shall read all minutes of the previous meetings. He shall keep up-to-date records of the meetings and keep on file and transmit to the next secretary his records. He shall conduct meetings in case of absence of the President and Vice-President.

Section 4. Treasurer. The Treasurer shall be the chief financial officer responsible for receipt and disbursement of funds as authorized by the Executive Committee. Accurate records are to be kept subject to annual audit by the Auditing Committee. A financial report shall be given as routine order of business at all regular meetings. He shall conduct meetings in the absence of the President, Vice-President, and Secretary.

## Article VIII EXECUTIVE COMMITTEE

Section 1. Membership. The Executive Committee shall be composed of all duly elected and appointed officers and board members specified in Article VI, each having one vote on all legislative matters.

Section 2. Legislative Action. The Executive Committee shall be responsible for proper management of the affairs of the Association and shall act on all matters pertaining to membership and legislation in accordance with the Constitution.

Section 3. Quorum. A quorum shall consist of the membership of the Executive Committee present and any action taken shall be based on simple majority vote.

Article IX MEETINGS

Section 1. Regular. To be decided by the Executive Committee.

Section 2. Quorum. A quorum shall consist of the active members present, due notice having been given of the meeting.

Article X COMMITTEES

Section 1. Standing Committees. The standing committees shall consist of: Membership, Program, Auditing, and Public Relations.

Section 2. The functions, organization, and methods of procedure of the various committees are to be set forth in their respective operating codes.

Section 3. The President shall appoint a chairman for each of the standing committees and they shall terminate with his administration in office.